

**Oyster River Cooperative School District
REGULAR MEETING**

February 21, 2018

OR High School Library

7:00 PM

o. CALL TO ORDER (7:00 PM)

I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING

II. APPROVAL OF AGENDA

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

- Motion to approve 01/09/18 Public Hearing 01/17/18 regular and nonpublic meeting minutes.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

A. District

B. Board

VI. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Report(s)

- Football update – Andy Lathrop
- Sabbatical Leave

B. Superintendent's Report

- NH Listens
- AASP Conference
- Strategic Plan

• MS Facility Committee

• Orchard Drive Property

C. Business Administrator

D. Student Senate Report

E. Other:

VII. DISCUSSION ITEMS

- SB-193 – Dan Vallone
- Sabbatical Leave
- Homework/Coursework Survey Results
- School Board Self - Evaluation

VIII. ACTIONS

A. Superintendent Actions

B. Board Action Item

- Motion to approve Sabbatical Leave Request
- Motion to approve Moharimet Maternity Leave from April 2018 to End of Year
- Motion to approve HS Spring Coach/Volunteer HS First Robotics Mentor
- Motion to approve List of Policies: IHCD – Advanced Course Work..., DGD – School District Credit Cards, Procurement Cards, or other Purchasing Cards

IX. SCHOOL BOARD COMMITTEE UPDATES

X. PUBLIC COMMENTS

XI. CLOSING ACTIONS

- A. Future meeting dates:** 03/07/18 – Regular Meeting – ORHS Library – 7:00 PM
03/21/18 – Regular Meeting - ORHS Library - 7:00 PM

XII. NON-PUBLIC SESSION: RSA 91-A:3 II (a)

- Superintendent Evaluation

NON-MEETING SESSION: RSA 91-A2 I {If needed}

XIII. ADJOURNMENT:

The School Board reserves the right to take action on any item on the agenda.

**Respectfully submitted,
Superintendent**

**If you require special
communication aids, please
notify us 48 hours in
advance.**

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

• Brian Cisneros	Term on Board: 2015 –2018
• Thomas Newkirk, Chair	Term on Board: 2016 - 2019
• Kenneth Rotner	Term on Board: 2016 - 2019
• Denise Day, Vice-Chair	Term on Board: 2017 - 2020
• Michael Williams	Term on Board: 2017 - 2020
• Allan Howland	Term on Board: 2015 - 2018
• Daniel Klein	Term on Board: 2015 - 2018

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

**Oyster River Cooperative School District
Public Budget Hearing**

January 9, 2018

ORHS Auditorium

7:00 p.m.

SCHOOL BOARD MEMBERS: Tom Newkirk, Denise Day, Al Howland, Kenny Rotner, Michael Williams, Dan Klein, Brian Cisneros

I. CALL TO ORDER

II. Motion to enter into public hearing on proposed 2018-19 budget: Denise Day moved to enter into FY19 Public Hearing on proposed budget, 2nd by Al Howland. Motion passed 7-0.

III. Presentation by Board/Administration: Superintendent Morse reviewed the proposed budget this evening:

School Board Goals 2018-19 Budget:

Budgeting is directly related to our academic vision. The proposed 2018-19 budget reflects the priorities of the adopted District Strategic Plan which guides the decisions at a realistic and affordable pace.

The proposed budget will include all completed negotiation agreements, health insurance costs, and other proposed expenditures consistent with the District Strategic Plan.

New revenue from the Barrington tuition agreement may be used to offset increases in staffing, healthcare, and retirement costs.

The budget will ensure that the expendable trust funds, used in the 2017-18 budget, will be replenished by at least \$100,000.

The goal does not consider additional state revenue for full time kindergarten, which will go directly to the towns, and which should lessen the tax impact of the budget.

This budget goal does not include any petitioned warrants.

The budget goal is to limit the overall impact to an increase of 3.25% or less in the general fund.

2018-19 Board Goals: This year we will divide our goals into two categories: monitoring/continuing goals and action goals:

Monitoring/Continung Goals: These involve the continuation and evaluation of initiatives that are underway.

To evaluate the effects of the change in start time, including the impact on students, parents, and transportation.

To evaluate the effects on students of homework (including amount, learning value and coordination), the master schedule, and course load in the high school to determine if any practices should be changed.

To evaluate the effectiveness of the competency reporting system that will be used in grades 6 and 7 of the middle school, and to determine if the 8th grade should continue with the evolving high school system or adopt the 6/7 grade reporting system.

To monitor the progress on implementing competency based education in the high school.

To continue to use various media channels, and to explore new means, to inform the community of initiatives and achievements of the District, with special attention to high school parents and district residents who do not have children in the system.

To receive reports on implementation of the expanded World Language instruction in the middle school and the implications of these changes for the high school.

To more fully engage the student body and community on issues of wellness and mental health.

Action Goals: These involve new initiatives or vigorous re-engagement with prior goals.

To begin developing a strategic plan for 2019-2024 with completion by December 2018.

To engage in a deliberate review process of the middle school facility with the goal of choosing a plan for renovation/construction by June 2018.

District Highlights:

Smarter Balanced Scores in Grades 3-8 are some of the highest in the state.

SAT – High aggregate score – 1170 with 99% participation.

College placement rate: 90%
74% enter 4 year college program
15% enter 3, 2, 1 year college program
8% Military or work
2% Gap year

High School graduation rate: 99.6%

Special Needs:

100% graduation rate – 67% National Average
39.5% enter a 4 year college
39.5% enter 3,2,1 year college program
21% enter employment

100% SPED Compliance with NH Department of Education for all indicators used to measure performance and compliance for special education rules and regulations.

World Language expanded to grade 6 (Chinese, Spanish, French)

Extended Learning Opportunities

UNH Early College

Competency Based Education implemented in Grades 5, 6, and 7 and in development in Grades 8-12.

Start time change

NEASC Accreditation

Mental Health/Wellness Plan adopted to increase awareness – continue to refine advisories at middle school and high school.

Middle and High School student participation continues to grow in music.

Strategic Plan Update:

Capital Improvement Plan (in year 6 of 7 year plan)

Full service generators at all schools
Technology Plan on track – three year rotation completed
Transportation Buses on Track (in year 8 of 10 year plan)
School Nutrition Plan:
Profitable for the first time in at least 8 years
UNH supplying fresh produce
Increased participation district wide
Local food = 20%
Breakfast is up by 22%
Lunch is up by 13%

2017-18 Total Enrollment:

Mast Way	352	
Moharimet	343	
Middle School	660	
High School	793	Includes 142 tuition students
Pre K Students	<u>17</u>	
2165 total enrollment:	2165	

Mast Way: There are four proposed additional classrooms to the school and a new administration section. The new administration section will be completed if they receive a grant that would cover the cost. The classrooms will be completed this summer. Right now, the building is at capacity including teaching Music on the stage rather than in the classroom.

Every window in both Mast Way and Moharimet will be replaced.

FY19 Increases:

Major Drivers/Expenditures:

Negotiated agreement with Bus Drivers:	\$ 54,083
Negotiated agreement with ORPaSS:	\$ 64,876
5.4% Increase in Health Insurance:	\$287,000
Capital Account: continued focus on Improving facilities:	\$341,906
Technology Lease:	\$ 24,000
Elementary Staffing:	\$188,000

Guild Agreement (year 2 of 3) \$568,708

Past Budget Increases:

2018/19 Proposed	3.20%
2017/18	4.70%
2016/17	3.41%
2015/16	3.33%
2014/15	1.75%
2013/14	1.22%
2012/13	0.35%
2011/12	-2.29%

FY19 Budget Impact:

General Fund 10 Total	\$44,199,061	
Article 3 ORBDA Contract	\$ 54,083	
Article 4 ORPaSS Contract	\$ 64,876	
Total with warrant article:	\$44,318,020	3.2%

Estimated FY19 Impact to Towns:

		Estimated Tax Impact per \$1,000		
		Durham	Lee	Madbury
Proposed Budget	\$44,199,061	\$0.50	\$0.215	\$1.21
ORBDA Warrant	\$ 54,083	\$0.03	\$0.04	\$0.04
ORPaSS Warrant	\$ 64,876	\$0.03	\$0.04	\$0.04
Total General Fund	\$44,318,020	\$0.56	\$0.23	\$1.29

FY19 Default Budget:

In the event that the FY1 Proposed Budget fails to be approved by District voters, the Default Budget automatically becomes the budget for FY2019.

Default General Fund Budget:	\$44,184,937
Default Fund 21 (food service)	\$ 730,047
Default Fund 22 (federal funds)	\$ 600,000
Default Fund 23 (other special revenues)	\$ 41,000
Total Default Budget FY2019:	\$45,555,984

If the proposed FY19 Budget Fails, the default budget will be \$69,571 less.

Warrant Article #3:

Article #3: Shall the District vote to approve within the provisions of New Hampshire RSA 273-A:3 the cost items included in the collective bargaining agreement reached between the Oyster River Bus Drivers Association and the Oyster River School Board which calls for the following increases in salaries and benefits at the current staffing levels:

2018-2019: \$54,083
2019-2020: \$36,855
2020-2021: \$41,223

And further to raise and appropriate the sum of \$54,083 for the 2018-10 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? The School Board recommends this appropriation. (Majority vote required).

Warrant Article #4:

Article #4 Shall the District vote to approve within the provision of NH RSA 273-A:3 the cost items included in the collective bargaining agreement reached between the Oyster River Paraeducators and Support staff and the Oyster River School Board which calls for the following increases in salaries and benefits at the current staffing levels:

2018-19: \$64,876
2019-20: \$64,939
2020-21: \$75,239

And further to raise and appropriate the sum of \$54,876 for the 2019-19 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? The School Board recommends this appropriation. (Majority vote required).

Warrant Article #5:

Article #5: Shall the District raise and appropriate as an operating budget, not included appropriations by special warrant article and other appropriations voted separately, the amount set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$45,625,555. Should this article be defeated, the operating budget shall be \$45,555,984 (default budget) which is the same as last year with certain adjustments required by previous action of the District or by law; or the District may hold one special meeting in accordance with RSA 40:13, X and XVI to take up the issue of the revised operating budget only. The School Board recommends this appropriation. (Majority vote required).

FY19 Budget Dates:

Three Public Meetings hosted by the towns:

Durham Town Council: January 22, 2018 Durham Town Hall 7:00 p.m.

Lee Selectman Meeting: January 29, 2018 – Lee Safety Complex 6:30 p.m.

Madbury Selectman Meeting: January 29, 2018 Lee Safety Complex 6:30 p.m.

February 9, 2018: Annual Meeting Deliberative Session I

March 13, 2018: Annual Meeting Voting Day/Session II

PUBLIC COMMENTS:

William Hall of Durham asked about the futures of the modular at Moharimet. Superintendent Morse replied that they will be removed in the 2019-20 school year. The big issue is the kindergarten enrollment in Mast Way exceeding that of Moharimet.

Loren Selig received the post card about the meeting yesterday. Suggested that the post card information go out electronically. Loren thanked the Board for incorporating drama at the middle school and would love to see funding added for it next year.

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DRAFT

She also has a fifth grader that would like some cooking added at the middle school as well. They are excited to see the opportunities of culinary at Dover High Schools programs.

Motion to Adjourn: Kenny Rotner moved to adjourn the hearing at 7:45 p.m., 2nd by Denise Day. Motion passed 7-0.

Respectfully submitted,
Laura Grasso Dobson
Recording Secretary

**Oyster River Cooperative School District
Regular Meeting**

January 17, 2018

ORHS Library

7:00 p.m.

SCHOOL BOARD: Denise Day, Brian Cisneros, Tom Newkirk, Kenny Rotner, Dan Klein, Al Howland, Michael Williams (arrived at 7:05 p.m.) and Student Representative: H.J. Wilson

ADMINISTRATORS: Sue Caswell, Todd Allen, Superintendent Morse, Suzanne Filippone, and Andy Lathrop

There were 25 members of the public present.

I. CALL TO ORDER: by Tom Newkirk at 7:00 p.m.

APPROVAL OF MANIFESTS: N/A

II. APPROVAL OF AGENDA:

Revision: Move the football discussion item up to after approval of the minutes.

Denise Day moved to approve the agenda as revised, 2nd by Dan Klein.

Kenny Rotner would like to leave football where it is in the agenda and hear from our District educators as scheduled. Motion passed 5-1 with Kenny Rotner voting against the motion and the Student Representative voting in the affirmative.

III. PUBLIC COMMENTS:

Robert Barth of Lee wanted to clarify the statement he made at the forum last week. He does not think football is a good idea. There are angry parents threatening both members of the Board and himself. It should not be up to him to decide whether kids play football as long as it is not affecting his tax dollars. As a physician and a citizen, he will continue to talk about the dangers of football.

Jeff Butts of Lee is recommending the Portsmouth football program to pursue as he is most familiar with their coaches.

James Bigwith of Lee wanted to thank the Board for taking the time to consider a football team for their kids. He is in favor for football in the District.

John Jones of Durham wanted to thank the Board for considering this football option they have before them this evening. He would like his son to be able to continue to play his sport of football.

William Hall of Durham has no preference whether the kids play in Portsmouth or Dover but would just like them to be able to play.

Brenda Worden of Lee spoke to the Board earlier in the year about the unified coach of basketball not being paid, and would like the Board to reconsider this at this Board meeting. She is considering this an equity issue and feels that they need to be paid.

Dean Rubine of Lee would like the Board to stick to the rule that if there is no school not to have a Board meeting.

IV. APPROVAL OF MINUTES:

Motion to approve 1/3/18 regular and nonpublic meeting minutes:

Brian Cisneros moved to approve the 1/3/18 minutes, 2nd by Denise Day. Motion passed 7-0 with the Student Representative voting in the affirmative.

Motion to approve the nonpublic 1/3/18 meeting minutes: Brian Cisneros moved to approve the nonpublic 1/3/18 meeting minutes, 2nd by Denise Day. Motion passed 7-0.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS:

A. District: Sue Caswell announced that tomorrow there will be a community dinner from 5-6:30. Following the community dinner is a Middle School musical performance.

Todd Allen announced that on January 25, there is a celebration for Superintendent Morse being named the 2018 Superintendent of the Year. It will be held from 4:00 – 6:00 in the multi-purpose room at the high school.

B. Board: Al Howland asked if everyone going to the strategic meeting receive a copy of the five-year plan. Superintendent Morse replied that it available online, but they will make sure they receive it.

Denise Day was a judge for the recent National History Day. She said it was hard to do because the students did such a great job. Denise wanted to thank Kathy Pearce who coordinated this event.

Kenny Rotner asked Andy Lathrop to comment on a stipend for the Unified Coaches. Andy noted that right now there is no stipend in place for the unified coaches and that the coaches are paid out of the "officials line" as a game worker. He did note that the time commitment is not as much as a varsity coach because their season is much shorter and there are less practices. Kenny has requested that this be considered and brought to the Board at the appropriate time.

VI. DISTRICT REPORTS:

A. Assistant Superintendent/Curriculum and Instruction Reports:

Todd Allen mentioned that K-5 parents should be looking for mid-year progress reports on January 26th.

School Calendar Minimum Standards Discussion: Todd Allen reported that our calendar fully meets all state requirements.

Elementary Schools must have at least 956 hours of instructional time. Middle and high schools must have at least 990 hours of instructional time. The school year for seniors can be reduced by 30 hours with a minimum of 960.

The instructional day at the elementary level cannot exceed 5.75 hours and 6.0 hours for middle and high school students.

The calendar must build into it at least 60 hours in duration to provide for instructional time lost due to weather cancellations. This can include scheduled snow days, teacher professional days workshops and parent conferences.

At least 30 of the 60 hours built into the calendar must be available to use if needed to reschedule make up time.

The ORCSD District Calendar meets the above standards:

The district calendar contains 178 instructional days and 7 teacher professional days for a total of 185 days.

At the elementary level, the instructional day is 5.5 hours long and 178 instructional days = 979 hours.

The middle level instructional day is 6 hours long x 178 instructional days = 1068 hours.

The high school instructional day is 5.933 hours long x 178 = 1056 hours.

The issue of “Blizzard Bags” has been raised within the ORCSD as a method of making up lost learning time due to weather. The following requirements must be met within the “Blizzard Bag” plan of any district:

All Blizzard Bag plans must be approved by the Commission of Education.

Once a Blizzard Bag plan is approved, school districts can utilize them for a maximum of 5 days per year.

Kenny Rotner thinks that having teachers providing students with stimulating learning things to do could be very valuable. What happens with staff and guild contracts as far as hours? Superintendent Morse replied that the teachers still met their obligations by coming in the Monday and Tuesday in June. That can be a more flexible option.

B. Superintendent Reports: Superintendent Morse mentioned that they have reached out to everyone involved with the Strategic Meeting. They sent out over 80 invitations in the community and feedback has been good. By the middle of February all the major stakeholders in the Districts will be involved.

C. Business Administrator: Sue Caswell reported that all forms are ready for posting.

Al Howland moved to approve the MS 26, Default Budget, Warrant Articles and the FY19 Budget for Deliberative Session, 2nd by Denise Day. Motion passed 7-0 with the Student Representative voting in the affirmative.

D. Student Senate Report: The Student Representative reported that the snowball dance is this Friday and the cost is \$10 a ticket. They are about to begin finals week at the High School.

E. Other: None

VII. DISCUSSION ITEMS

Football: Kenny Rotner recused himself from this portion of the meeting.

Brian Cisneros moved to direct the athletic director to move forward with a cooperative agreement with football, 2nd by Dan Klein.

Al Howland thinks that a cooperative agreement would allow kids to play, and it is a fair way to go. This can be reviewed every two years. Denise Day is in agreement with Al Howland. She noted that the cooperative hockey agreement with Portsmouth has gone well and she can support this knowing that this can be reviewed in two years. Dan Klein is also in agreement. There is no real consensus on the safety issues as of yet. The three towns fund and support a youth football team. Brian Cisneros also supports this program. Tom Newkirk will support this motion and thinks that it is an advantage for their kids to have this option. He thinks that it is a wonderful compromise and gives kids an option to have football. Tom thanked the parents for being articulate advocates for their children.

The motion passed 6-0 with the Student Representative voting in the affirmative.

The next option is to determine which program to move forward with. The Athletic Director noted that both programs are great. The Board thanked him for all the work that he has done on this.

Al Howland moved to make a motion to move forward with a cooperative agreement with Portsmouth School, 2nd by Dan Klein.

Al Howland noted that there is already a cooperative agreement with Portsmouth for hockey and that it is a better fit for the District. Denise Day feels that either option would work well, but we already have an experience with a cooperative agreement with Portsmouth. Dan Klein is in agreement and thinks that the alignment of the start time with Portsmouth and that the football parents' community would prefer Portsmouth and that it is the logical choice.

The motion passed 6-0 with the Student Representative voting in the affirmative. Kenny Rotner rejoined the School Board meeting.

Workshop Date for Homework and Questions the Board wants answered:

There is a teacher group committee at the high school looking at the issue of homework. Suzanne Filippone reports that the committee has met three or four times and they have been reading a book called "Rethinking Homework".

Kenny Rotner asked if this is being looked at in the Middle School as well? Superintendent Morse replied that at this time it is the high school. Todd Allen

reported that the data is showing that homework questions are beginning in the eighth grade. Dan Klein feels that looking at homework is to understand its purpose and value. It is a worthwhile exercise to look at something that is very broad based and at least learn that it is doing what we want it to do. Al Howland wants to know how is homework being used as meaningful in the next lesson? How is it being of value? Are teachers aware of what other teachers are giving for homework? How does it coordinate with the student's other classes? Tom Newkirk wants to know how do you assess how long the homework will take? For some kids it may be taking far more time than teachers intended. Can the homework be more spread out through the semester rather than being backloaded to the end of the semester?

Kenny Rotner doesn't think this is just a high school issue. He looks at homework as instructional and to further engage learning. How many days of the week are teachers assigning homework? Is there coordination between subjects? What is the goal of homework and what is the purpose of the homework? How is this homework being utilized to make this a positive learning experiences?

The Student Representative thinks that keeping a homework log and stress levels is a great concept. She also thinks that the cell phone is a big distraction.

The Board talked about time management skills. Dan Klein has been impressed with the teachers walking the students through and focusing on time management skills at the middle school. A goal could be to challenge the assumption of homework by being able to better substantiate what it is for and finding ways to evaluate the energy invested.

Possible Board Workshop days to discuss homework are March 14 or 28.

VIII. ACTION ITEMS:

A. Superintendent Actions: None

B. Board Actions:

Motion to approve the list of MS/HS Spring Coaches:

High School:

Nicole Ricciardi	Head Outdoor Track	\$5,565
Scott McGrath	Boys Asst. Outdoor Track	\$3,373
Natalie Bilynski	.5 Girls Asst. Outdoor Track	\$1,686.50
Alex Johnson	.5 Girls Asst. Outdoor Track	\$1,686.50
James Thibault	Boys JV Baseball	\$2,660
Craig Walfield	Varsity Baseball	\$4,243
Glen Miller	Varsity Softball	\$4,168
Bob Heuchling	Girls Varsity Tennis	\$3,570
Sarah Merrill	Girls Varsity Lacrosse	\$4,093
Robert Hailey	Boys Varsity Lacrosse	\$4,093
Michael Pare	.5 Boys Tennis	\$1,597.50
Phil Lewis	.5 Boys Tennis	\$1,597.50

Middle School:

Dave Montgomery	MS Outdoor Track	\$2,620
Sunpreet Sadana	MS Outdoor Track	\$2,695
Nate Grove	MS Baseball	\$2,222
Brian Seeley	MS Softball	\$1,997
Emily Geltz	MS Outdoor Track	\$2,395

Al Howland moved to approve the above list of MS/HS Spring Coaches, 2nd by Brian Cisneros. Motion passed 7-0 with the Student Representative voting in the affirmative.

Motion to approve list of Policies:

Policies for a 1st Reading:

IHCD	Advanced Course Work/Advanced Placement Courses
DGD	School District Credit Cards, or other Procurement Cards

Policies for a 2nd Reading/Adoption:

ADC	Use of Tobacco Products Strictly Prohibited
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Denise Day moved to approve the above Policies as a slate, 2nd by Al Howland. Motion passed 7-0 with the Student Representative voting in the affirmative.

IX. SCHOOL BOARD COMMITTEE UPDATES: Kenny Rotner mentioned that during the budget process they did not approve the yellow sheet of a world language position. He is asking if it makes sense to revisit this earlier in the year. Superintendent Morse replied that until we know exactly where we stand in the budget it would be difficult to project this. We are also waiting to hear the exact number on health insurance. The balances are very tentative until about the April vacation time frame.

X. PUBLIC COMMENTS: Dean Rubine of Lee would like the Board to look at the homework at the elementary schools and how much it varied between teachers.

Becky Cahill from Madbury asked what the calculation is for taxes. Do other districts use the same equations? The percentage for Madbury went up while the number of students declined. Superintendent Morse invited her to meet with him to discuss this.

XI. CLOSING ACTIONS:

A. Future Meeting Dates:

01/22/18 Superintendent with Durham Town Council - Budget Update
01/29/18 Superintendent with Town of Lee Select Board - Budget Update
01/31/18 Manifest Review Meeting 6:30 p.m. ORHS Library
2/05/18 Superintendent with Town of Madbury Select Board - Budget
02/06/18 Session I - Deliberative Session 7:00 p.m. ORHS Auditorium
02/07/18 Manifest Review 12:00 Noon – SAU Conference Room

XII. NON-PUBLIC SESSION RSA 91-A:3 II (a) Superintendent's Evaluation

Kenny Rotner moved to enter into non-public session under RSA 91 A:3 II (a), 2nd by Dan Klein. Upon roll call vote, the motion passed 7-0 at 8:35 p.m.

Respectfully yours,
Laura Grasso Dobson
Recording Secretary

Oyster River Cooperative School Board

January 17, 2018 ORHS C-120

NON-PUBLIC MEETING
MINUTES

School Board Attendees:

Tom Newkirk
Kenny Rotner
Denise Day
Michael Williams
Dan Klein
Allan Howland
Brian Cisneros

Administrators Present:

The Board discussed the annual evaluation of the Superintendent.

Tom Newkirk declared the Board out of nonpublic session at 9:15 pm.

Al Howland moved at 9:16pm to adjourn, 2nd by Denise Day. Motion passed 7 - 0.

Respectfully Submitted,
Michael Williams
Board Member

OYSTER RIVER HOMEWORK SURVEY

IMPLEMENTED IN NOVEMBER 2017

PURPOSE AND STRUCTURE OF THE SURVEY

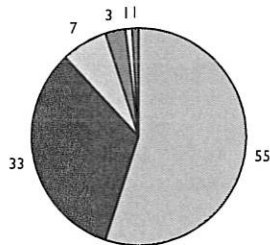
- The purpose of the OR Homework Survey was to gather a baseline of information regarding perceptions of student workload and to use this data in guiding discussions about best practices with regards to homework and other related issues.
- The questions asked went beyond homework to look at how students spend their time outside of school. (HW time vs. structured activities vs. free time)
- Questions were asked of parents and students about homework stress and coping strategies.
- Data was collected from teachers about the nature and volume of HW they assign.

HOW WAS THE SURVEY CONDUCTED?

- A similar survey was implemented via SurveyMonkey with MS/HS students, teachers and parents.
- The survey was sent out to parents 3 times over a 2 week period.
- Students were asked to do the survey during their Advisory period.
- Teachers were invited to participate via email by building principals.
- 60% of students participated
- 54% of parents participated
- 81% of teachers participated

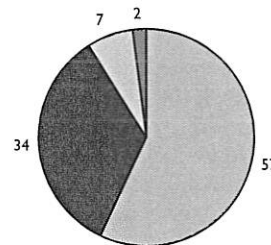
STUDENT VS. PARENT PERCEPTION: HOW MUCH HW ON THE AVERAGE SCHOOL DAY?

% OF ALL MIDDLE SCHOOL STUDENTS



□ <1 hour ■ 1 to 2 □ 2 to 3 ■ 3 to 4 □ 4 to 5 ■ 5+

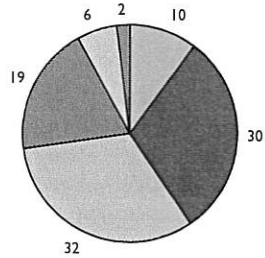
% OF ALL MIDDLE SCHOOL PARENTS



□ <1 hour ■ 1 to 2 □ 2 to 3 ■ 3 to 4 □ 4 to 5 ■ 5+

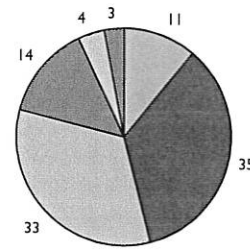
STUDENT VS. PARENT PERCEPTION: HOW MUCH HW ON THE AVERAGE SCHOOL DAY?

% OF ALL HIGH SCHOOL STUDENTS



□ <1 hour ■ 1 to 2 □ 2 to 3 ■ 3 to 4 □ 4 to 5 ■ 5+

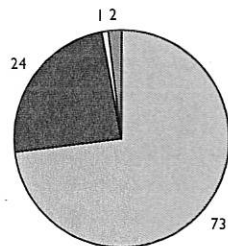
% OF ALL HIGH SCHOOL PARENTS



□ <1 hour ■ 1 to 2 □ 2 to 3 ■ 3 to 4 □ 4 to 5 ■ 5+

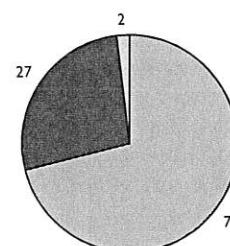
STUDENT VS. PARENT PERCEPTION: 5TH GRADE HW AT ORMS

% OF 5TH GRADE STUDENTS



□ <1 HR ■ 1 to 2 □ 2 to 3 ■ 3 to 4

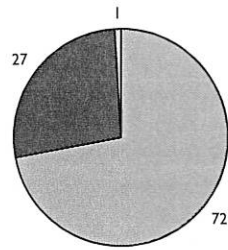
% OF 5TH GRADE PARENTS



□ <1 hour ■ 1 to 2 □ 2 to 3

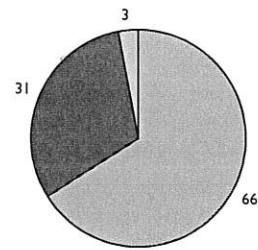
STUDENT VS. PARENT PERCEPTION: 6TH GRADE HW AT ORMS

% OF 6TH GRADE STUDENTS



□ <1 HR ■ 1 to 2 □ 2 to 3

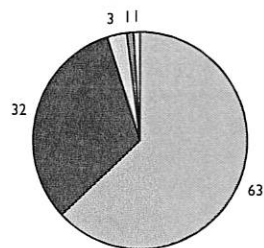
% OF 6TH GRADE PARENTS



□ <1 hour ■ 1 to 2 □ 2 to 3

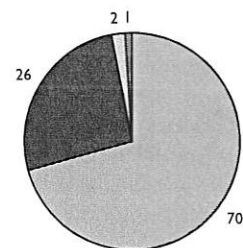
STUDENT VS. PARENT PERCEPTION: 7TH GRADE HW AT ORMS

% OF 7TH GRADE STUDENTS



□ <1 HR ■ 1 to 2 □ 2 to 3 □ 3 to 4 □ 5+

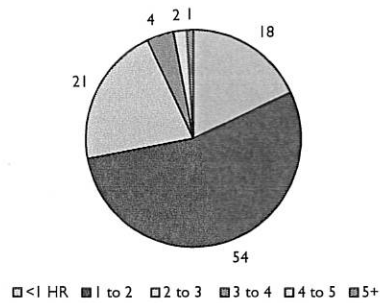
% OF 7TH GRADE PARENTS



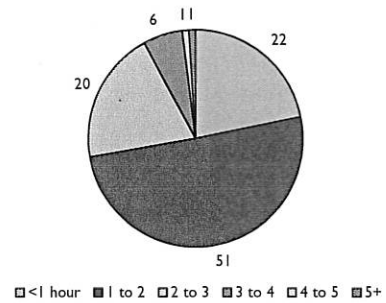
□ <1 hour ■ 1 to 2 □ 2 to 3 □ 3 to 4

STUDENT VS. PARENT PERCEPTION: 8TH GRADE HW AT ORMS

% OF 8TH GRADE STUDENTS

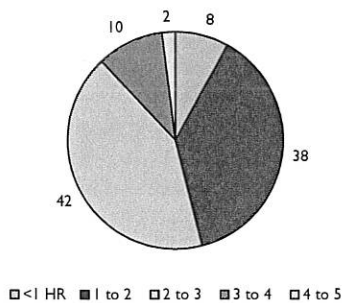


% OF 8TH GRADE PARENTS

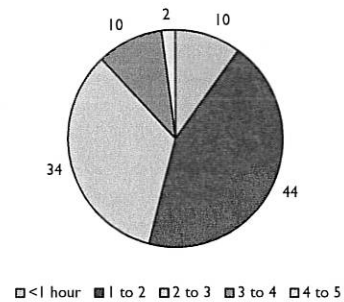


STUDENT VS. PARENT PERCEPTION: 9TH GRADE HW AT ORHS

% OF 9TH GRADE STUDENTS

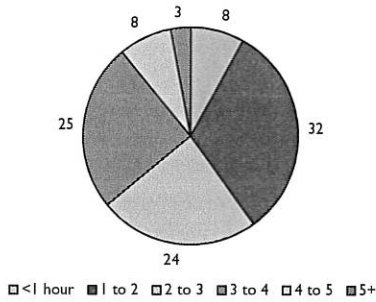


% OF 9TH GRADE PARENTS

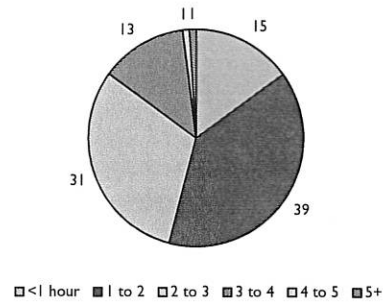


STUDENT VS. PARENT PERCEPTION: 10TH GRADE HW AT ORHS

% OF 10TH GRADE STUDENTS

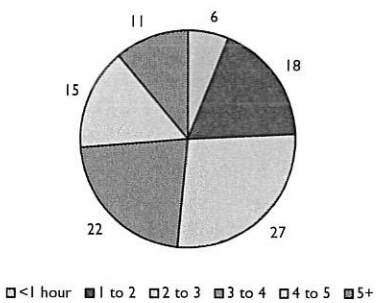


% OF 10TH GRADE PARENTS

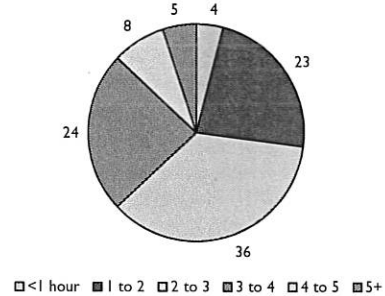


STUDENT VS. PARENT PERCEPTION: 11TH GRADE HW AT ORHS

% OF 11TH GRADE STUDENTS

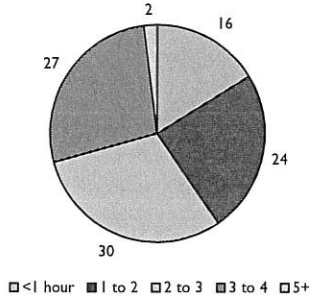


% OF 11TH GRADE PARENTS

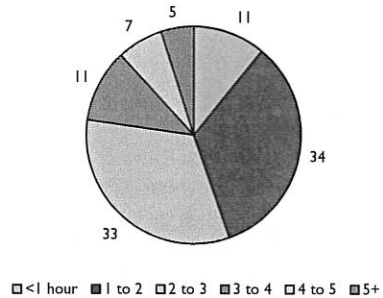


STUDENT VS. PARENT PERCEPTION: 12TH GRADE HW AT ORHS

% OF 12TH GRADE STUDENTS

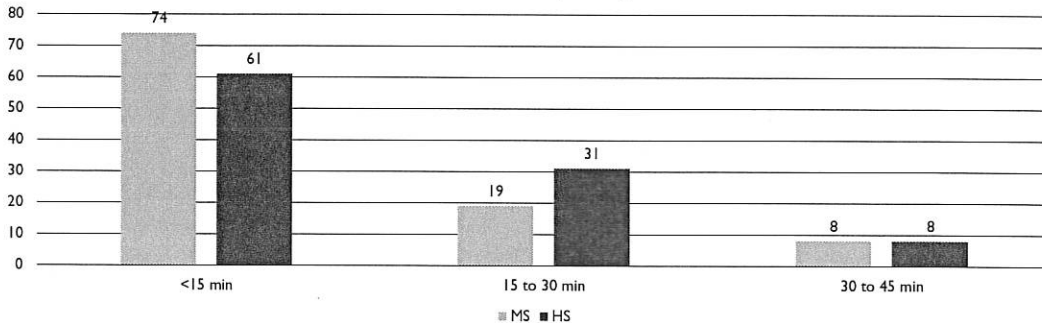


% OF 12TH GRADE PARENTS

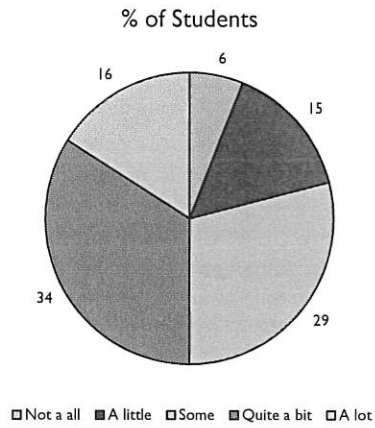


TEACHER PERCEPTION OF HOMEWORK

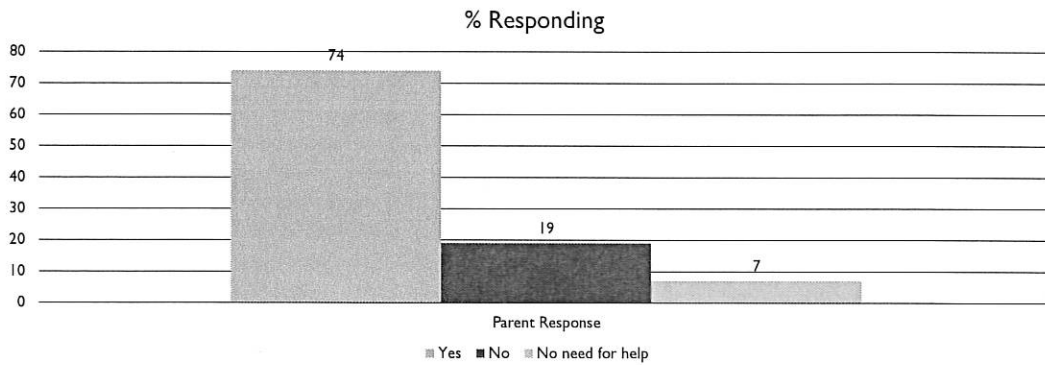
% of MS and HS Teachers Reporting Minutes of HW



HOW SUCCESSFUL DO STUDENTS FEEL ON HOMEWORK



PARENT PERSPECTIVE: DOES YOUR CHILD HAVE SUCCESSFUL STRATEGIES TO GET HW HELP?



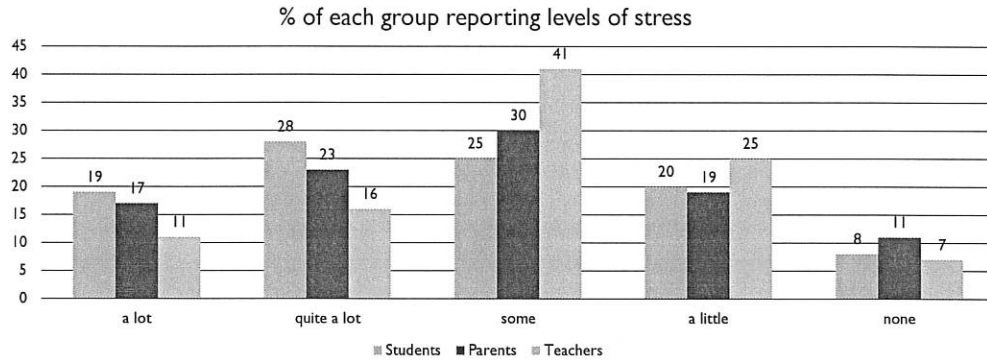
TEACHER PERSPECTIVE: TYPES OF HW ASSIGNED

- 52% finish classwork
- 51% simple practice
- 35% other
- 23% projects
- 23% don't assign HW
- 7% complex tasks

STUDENT PERSPECTIVE: SUBJECT AREAS THAT ARE THE SOURCE OF THE MOST HOMEWORK

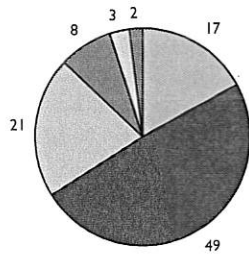
Subject	#1 Choice	#2 Choice	Total 1 + 2
Math	51%	14%	65%
ELA	13%	23%	36%
Science	6%	21%	27%
Social Studies	9%	16%	25%
Art	11%	4%	15%
Business/Computer	4%	10%	14%
Music	3%	4%	7%
Health	2%	3%	5%

PERCEPTIONS OF HOMEWORK STRESS



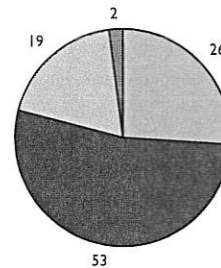
STUDENT VS. PARENT PERCEPTION: HOW MUCH TIME SPENT ON STRUCTURED ACTIVITIES ON AN AVERAGE SCHOOL DAY?

% MIDDLE SCHOOL STUDENTS



□ <1 hour ■ 1 to 2 □ 2 to 3 □ 3 to 4 □ 4 to 5 ■ 5+ hours

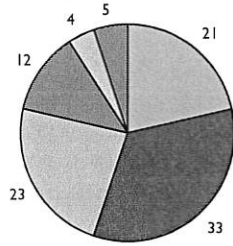
% MIDDLE SCHOOL PARENTS



□ <1 hour ■ 1 to 2 □ 2 to 3 □ 3 to 4

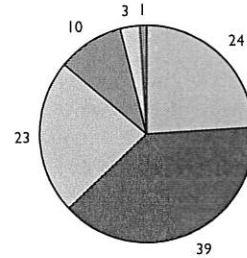
STUDENT VS. PARENT PERCEPTION: HOW MUCH TIME SPENT ON UNSTRUCTURED TIME ON AN AVERAGE SCHOOL DAY?

% MIDDLE SCHOOL STUDENTS



□ <1 hour ■ 1 to 2 □ 2 to 3 ■ 3 to 4 □ 4 to 5 ■ 5+ hours

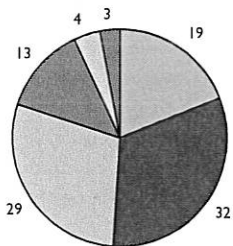
% MIDDLE SCHOOL PARENTS



□ <1 hour ■ 1 to 2 □ 2 to 3 ■ 3 to 4 □ 4 to 5 ■ 5+ hours

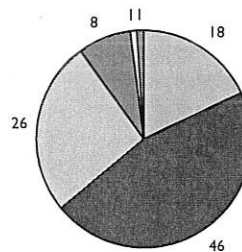
STUDENT VS. PARENT PERCEPTION: HOW MUCH TIME SPENT ON STRUCTURED ACTIVITIES ON AN AVERAGE SCHOOL DAY?

% HIGH SCHOOL STUDENTS



□ <1 hour ■ 1 to 2 □ 2 to 3 ■ 3 to 4 □ 4 to 5 ■ 5+ hours

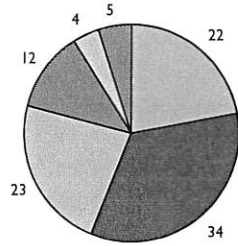
% HIGH SCHOOL PARENTS



□ <1 hour ■ 1 to 2 □ 2 to 3 ■ 3 to 4 □ 4 to 5 ■ 5+ hours

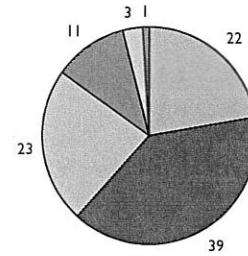
STUDENT VS. PARENT PERCEPTION: HOW MUCH TIME SPENT ON UNSTRUCTURED TIME ON AN AVERAGE SCHOOL DAY?

% HIGH SCHOOL STUDENTS



□ <1 hour ■ 1 to 2 □ 2 to 3 ■ 3 to 4 □ 4 to 5 ■ 5+ hours

% HIGH SCHOOL PARENTS



□ <1 hour ■ 1 to 2 □ 2 to 3 ■ 3 to 4 □ 4 to 5 ■ 5+ hours

HOMEWORK ON WEEKENDS AND VACATIONS

- 60% of students and parents report regularly having an hour or more of HW on weekends.
- 66% of teachers report never assigning homework on weekends.
- 57% of both parents and kids report regularly doing HW on vacations
- 89% of teachers report never assigning HW on vacations

ORHS COURSE LOAD FOR FALL 2017

(ACTUAL NUMBERS FROM POWERSCHOOL FALL 2017)

- In the 9th and 10th grade 32% of students are taking 7 classes in 7 periods.
- In the 11th and 12th grade 25% of students are taking 7 classes in 7 periods.

Questions or Comments?

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BAA
Date of Adoption: June 15, 1988 Code Revision: 11/18/09 – Previously BK Code/Title Revision: 5/2/12 – Previously BED Review First Read School Board: September 5, 2012 Second Read/Adoption School Board: September 19, 2012	Page 1 of 1 Category: Recommended

EVALUATION OF THE BOARD

At the conclusion of each year, the board shall reflect on the degree to which its goals and objectives have been accomplished. The board shall address those areas as outlined in state laws and ORCSD established Board goals.

Appendix BAA-R – Researching for form to use



To: Dr. Jim Morse, Superintendent
From: Andy Lathrop/Mark Milliken
Date: February 21, 2018
Re: HS Spring Coach Nominations

Message:

Please accept the following names for nominations for coaching their selected sports activity for the spring season.

Paid Positions:

Name	Position	Stipend	Years	Longevity	Total
Chasia Warshow	Girl's JV Lacrosse	\$2,660	0	\$0	\$2,660
Volunteer					
David Grieve	First Robotics Mentor				

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Chasia Warshow	School: ORHS
Position: Girls JV Lacrosse Coach	Paid: <input checked="" type="checkbox"/> Non-Paid: <input type="checkbox"/>

Athletic Director Narrative:

Chasia brings a strong knowledge of lacrosse to the program. She is a former player at a high level and received extremely high praise from her references. I think she will make a really solid addition to our staff.

Attachments: Reference Checks: Application:

Andrew P. Lathrop
Signature of Athletic Director

2/1/2018
Date

Oyster River Cooperative School District
Nomination Form

#of Resumes Received: 1

Name:	David Grieve
Date:	1/23/18
Position:	First Robotics Mentor
Person Replacing:	NA
Budgeted Amount:	NA
Recommended Step/Salary:	NA
Interviewed By:	Mark Milliken
# Interviewed:	1
Education:	BS Computer Science University of Pittsburgh
Certification:	NA
HQT Status	
Related Experience:	Software Engineer Oracle
Comments:	David has experience as a mentor for First teams. He comes with solid recommendations and he is willing to put in the necessary time.
Date: <u>1/23/18</u>	Authorized Signature: 

REQUIRED Attachments:
 Resume 3 Letters of Recommendation Copy of Certification

Policies for
First/Second Read/Adoption/Deletion
**SB Meeting of
February 21, 2018**

Title	Code
Policies for First Read	
Policies for Second Read/Adoption	
Advanced Course Work/Advanced Placement Courses	IHCD
School District Credit Cards, Procurement Cards,...	DGD
Policies for Deletion	

As a reference the January 10, 2018 policy minutes are attached to this packet.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IHCD
Date of Adoption: July 13, 1988 Previously: IGCD Policy Committee Review: May 13, 2015 School Board First Read: May 20, 2015 School Board Second Read/Adoption: June 3, 2015 Policy Committee: January 10, 2018 School Board First Read: January 17, 2018 School Board Second Read/Adoption: February 21, 2018	Page 1 of 1 Category: Priority

ADVANCED COURSE WORK/ADVANCED PLACEMENT COURSES

Any student who wishes to do advanced course work or take advanced placement classes while in high school should be permitted to do so provided they meet the pre-requisites. Oyster River Cooperative School District administrators and school counselors will provide assistance to students who wish to enroll in such courses. If advanced course work or advanced placement courses are not available within the school district, administrators or school counselors are instructed to assist students in identifying alternative means of taking such classes. These means may include taking courses at a different public school or a private school, or through distance education courses, community college, university course or other suitable means.

Credit may be given, provided the course comports with applicable District policies and state standards. The District will not be responsible for any tuition, fees, or other associated costs incurred by the student for enrollment in such courses unless approved by the superintendent in advance and budgeted for by the School Board.

[High School and Career Technical Education Center students in grades 11 and 12 may participate in the Dual and Concurrent Enrollment Program, through which a student may earn both High School and College credits by enrolling in a course designated by the Community College System of New Hampshire \(CCSNH\) as part of the dual and concurrent enrollment program. The Superintendent shall designate a point or points of contact for the program who can provide for student counseling, support services, course scheduling, managing course forms and student registration, program evaluation, course transferability, and assisting with online courses. The Superintendent or his/her designee\(s\) shall meet regulations for the program](#)

Cross Reference:

[IHCD-R – Advanced Course Work/Advanced Placement Courses Procedure](#)

Legal References:

[RSA 188-E:25 through RSA 188-E:28](#)

NH Code of Administrative Rules, Section Ed 306.141 ~~(a)(6)(g)~~, Advanced Course Work

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: DGD
First Read School Board: May 15, 2013 Second Read/Adoption School Board: June 5, 2013 Policy Committee Review: December 13, 2017 Back to Policy Committee: January 10, 2018 School Board First Read: January 17, 2018 School Board Second Read/Adoption: February 21, 2018	Page 1 of 1 Category: Optional

SCHOOL DISTRICT CREDIT CARDS, ~~AND/OR~~ PROCUREMENT CARDS, OR OTHER PURCHASING CARDS

The Oyster River Cooperative Superintendent or his/her designee is authorized to procure a credit card, procurement or other purchasing cards in the School District's name. Any District ~~credit~~ card will be under the sole supervision of the Superintendent or the Business Administrator.

Use of a District ~~credit~~ card/~~procurement card~~ shall be used only for School District purchases. Purchase shall be for items authorized by the adopted school district budget. Use of the District ~~credit~~ card/~~procurement card~~ for personal or private purchases is strictly prohibited.

All charges must be initiated with a purchase order and then verified with receipts.

All received and approved ~~credit~~ card purchases will be included in manifest of invoices.

Cross Reference:

[DGD-R Procurement Card Procedure/Use Agreement/Acknowledgement](#)

Policy Committee Meeting Minutes

Wednesday, January 10, 2018 @ 3:30 PM

Attendees: Kenny Rotner, Denise Day, Tom Newkirk, James Morse, Wendy DiFruscio

Visitors: Suzanne Filippone, Sean Peschel, Sue Caswell

Denise called the meeting to order at 3:30 PM.

Dr. Morse opened the meeting by introducing Sean Peschel, the ELO Coordinator at the high school. Sean is bringing forward a revised version of Policy IHCD - Advanced Course Work/Advanced Placement Courses due to Senate Bill 101 (Dual and Concurrent Enrollment Data). Sean explained that the proposed wording qualifies our students with the state to earn both high school and college credits by enrolling in a course designated by the Community College System of New Hampshire as part of the dual and concurrent enrollment program. The committee asked some clarifying questions which were answered by both Sean and Suzanne. This policy will go to the School Board for a first read.

The Policy Committee thanked Sean for his assistance and he left the meeting at 3:40 PM. The committee asked Suzanne to remain for a quick review of Policy ADC.

Policy ADC – Use of Tobacco Products Strictly Prohibited in/on all School Facilities and/or Grounds – This policy is being brought back to the committee by the Board for clarification of some language. Denise verified that at the last meeting we were going to remove “and possession” from the title and from the first paragraph. Suzanne confirmed this, and a brief discussion was had. This policy is ready for a second read/adoption.

The Policy Committee thanked Suzanne for her assistance and she left the meeting at 3:45 PM.

At this point Jim explained that he was bringing back the addendum to the Non-Discrimination Policy that was created, and the suggested version as reviewed by legal counsel. Jim is bringing this to the committee for review only. He will be sharing the latest version with the Diversity Committee at their next meeting in January 24th. Once the Diversity committee reviews, a possible meeting at the next policy meeting with the Diversity Committee could happen to express their thoughts. The final version will go before the Board at a later date.

Susan Caswell, Business Administrator joined the meeting at 3:50 PM review the changes made to Policy DGD and the procedures surrounding Procurement cards {P-Cards} for the District. Sue explained the procedure followed for P-Card use and that they would start out small and issue P-Cards to the principals first. She noted that each person assigned a card would pull from a single account and would be required to sign a user agreement and a resolution. Both Sue and Tim would control and monitor the P-Cards usage. Sue suggested that before a P-Card purchase could happen, a purchase order would need to be completed and approved.

Policy DGD – School District Credit Card and/or Procurement Cards – was reviewed. Questions and discussion surrounding this policy and subsequent procedures were asked and answered. This policy will go to the School Board for a first read.

Policy DK – Payment Manifest – and the procedure were discussed. It was determined that the policy was fine as is, but Sue will make changes to the procedure and bring it back at the next meeting.

Tom asked the committee if the cell phone policy could be reviewed at the next meeting as well as sample policies from our comparative district be brought forward. A discussion surrounding surveys that will be generated will also be discussed.

Meeting ended at 4:15 PM – Next meeting February 12, 2018.

Respectfully submitted,
Wendy L. DiFruscio